

Home Maintenance Checklist

With homeownership, comes a lot of responsibility and maintenance. Here are some items to check or address on a seasonal basis at a minimum. This list is not all inclusive.

Weekly To Do's

| <input checked="" type="checkbox"/> | Task to Complete |
|-------------------------------------|---|
| <input type="checkbox"/> | Clean out gutter and downspouts |
| <input type="checkbox"/> | Pressure wash siding |
| <input type="checkbox"/> | Sand, prime and paint any weathered wood siding, window trim and foundation |
| <input type="checkbox"/> | Inspect and replace any caulk that has deteriorated |
| <input type="checkbox"/> | Clean, repair or replace window and door screens, frames and hardware |
| <input type="checkbox"/> | Check plumbing including faucets and pipes for leaks, ceilings for water spots, and toilet flushing mechanisms |
| <input type="checkbox"/> | Check water heater for leaks. Drain or flush water heater. |
| <input type="checkbox"/> | Check filters on major appliances and utilities |
| <input type="checkbox"/> | Clean and inspect chimney and fireplace |
| <input type="checkbox"/> | Check washer hoses and dryer vents |
| <input type="checkbox"/> | Inspect HVAC (heating & cooling) system including furnace, vents, ducts and compressors. For those with steam heat, drain the boiler. |
| <input type="checkbox"/> | Check foundation for cracking, heaving and deterioration (don't forget to check the basement) |
| <input type="checkbox"/> | Inspect roof surface flashing, eaves and soffits |
| <input type="checkbox"/> | Check decks, patios, porches, stairs and railing for loose parts and deterioration |
| <input type="checkbox"/> | Cut back and trim vegetation and overgrown bushes |
| <input type="checkbox"/> | Remove fallen tree limbs and debris |
| <input type="checkbox"/> | Check lawnmower, sharpen blades, change oil and purchase gas |
| <input type="checkbox"/> | Check that sump pump is draining properly |
| <input type="checkbox"/> | Check law sprinkler system for leaky valves, exposed lines and improperly working water heads |
| <input type="checkbox"/> | Inspect septic tank |

Maintenance Help

If you are not comfortable with handling any of the tasks listed on this checklist, be sure to contact a licensed and insured contractor.

Whenever you have a major project to be done, it is always recommended to get more than one estimate.

Your
Tasks
Our **Time**
Organizing Your Life One Task at a Time